UT Center for International Education

- Who Are We and What Do We Do?
- A Few Compliance Issues in International Education (incoming and outgoing)

BRIEFLY!
CIE: An Overview

- Programs Abroad Office
- International Student & Scholar Services
- English Language Institute
- International House
- Confucius Institute
- Other functions (Linkage agreements, etc)
Contact Us

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International Student & Scholar Services

Goals:

- Assist/Advise International Students, Scholars, Employees, and Visitors before, during (and after?) time at UT
  - Immigration: Assist them to remain in legal status
  - Other Issues: Adjustment; Settling in ; Troubleshooting etc. (No academic advising)
- Assist UT departments to bring students and scholars to UT
- Assist UT in complying with federal regulations in relation to international students/scholar sponsorship and employment

[What is an international student/scholar?]
International Students at UT

- Mostly here with F-1 Student visa (in F-1 status)
- Short-term Exchange Students here with J-1 Student status (May/may not be “sponsored” by UT)
- CIE required to report to the US Department of Homeland Security on student’s program, enrollment, physical location, and/or status violations, etc. (SEVIS database)
- Some others (H-4, E-3, etc) - not legal responsibility of CIE – We can still advise
Watch Out for Landmines!

What you don’t know might hurt someone!

When in doubt, contact CIE!!!
Student Landmines

- Must be enrolled full-time.
- Just drop that tough class!
- On-line classes limited to 3 credits per semester
- We have a wonderful new distance education program you can do!
- Internship/practicum/off campus work all need permission (Consult CIE!!!)
- Here’s a great opportunity for you!

⚠️ = DO NOT SAY THIS!
Student Employment Mines

✓ On-campus employment needs CIE clearance

☆ Go ahead and start working!

✓ On-campus work ≤ 20 hours/week

☆ But one extra hour won’t matter!

✓ Cannot begin work too early or work after graduation

☆ Congratulations on that degree! Now get back to work!

= DO NOT SAY THIS!
J-1 Scholar Regulations & Requirements

- Managed by U.S. Department of State
  - UT must re-apply for program designation every two years
  - DOS is increasing monitoring of programs and has started doing site visits
- Purpose of the program is **Educational and Cultural Exchange** (not employment)...and then to **GO HOME**!
- Visitor’s Program must have specific **Program Objective** (usually Teaching and/or Research)
- Relevant employment is allowed but not required
- Stricter and more specific requirements for **English screening**
- **CIE is required to report arrival, departure, site of activity, etc** to U.S. Government
- **Health insurance is mandatory at all times!** (including repatriation)
- **UT Request Forms are in transition. Contact Dave Lawson for current forms.**
- CIE now charges $100 per Visitor, partly to pay for extra cultural programming
J-1 Scholar Landmines

- Cultural Programming must be included in plans; responsibility of host professor/department

- Get back to work! No time for that football game!

- Visitor must have adequate English to function in U.S. on a daily basis

- The Visitor and I speak the same language, so he doesn’t need to speak English!

- UT must provide promised funding

I said I would provide $15,0000 so he could get here faster, but my grant wasn’t renewed, and I can’t him after all.

= DO NOT SAY THIS!
J-1 Reporting Requirements

✓ Initial arrival: CIE must confirm arrival and report to SEVIS within 30 days of starting date on the DS-2019
✓ Final Departure (especially if > 30 days early)
✓ Departure from the U.S. of > 30 days
✓ Significant changes in program activities:
  ❖ Residence address
  ❖ Location of work
  ❖ Topic of research (probably not permitted)
  ❖ Funding?
I want you here as soon as possible. Let’s start your program next week!

Just get here whenever you can!

We have a meeting today. You can report to CIE some time later.

You don’t need to go to CIE orientation. I’ll tell you everything you need to know!

I don’t care if you go home for two months... See you when you return!

I’m leaving UT. You can move with me or work with my friend instead.

I’m glad you finished your project early!

Have a good trip home!
Insurance

- We must monitor compliance with insurance requirement. UT now requires that all scholars have UT insurance (Host department must arrange and monitor) [Either Employee insurance or UT Student/Scholar Policy]

- You look healthy! Don’t bother with insurance!
- Maybe you can find a cheaper policy!
- I don’t know about insurance. That’s your responsibility!
Go Home! And Stay There!

- Many J-1 Visitors must go back to home country and stay there for 2 years before getting long-term employment in U.S., permanent residence etc.

  = DO NOT SAY THIS!

- Sure....Come spend a little time at UT and you can hunt for another job in the U.S.

- Must usually have two years between J-1 Scholar Programs

  = DO NOT SAY THIS!

- You can come here for 7 months this year and then another 7 months next year.
More J-1 Landmines!

⚠️ I want you here as fast as possible to start working. We’ll use the J-1 visa to get you here. Then you can apply for a waiver, and we’ll switch you to H-1B

⚠️ I don’t have much money to pay you. Let’s use the J-1 instead of H-1B so we don’t worry about prevailing wage issues. I know you live simply and don’t need much!

⚠️ You’ve done some really good work. Would you like a tenure track position?

= DO NOT SAY THIS!
H-1B Workers – A Few Facts

- **Purpose is Employment**
- **Employer (UT/CIE) must file a petition with Immigration and comply with many laws of Departments of Homeland Security and Labor:**
  - Pay Prevailing Wage and Actual Wage
  - Report early departure to Homeland Security
  - Pay for cost of travel home if employment ends early
- **Employee must be working, with full salary and normal benefits or he loses legal status**
- **Homeland Security agents may show up unannounced to check on us and the employee**
- **Or U.S. Dept of Labor can do a massive audit!**
H-1B Landmines

✓ [Almost] no changes allowed without doing new petition

🔹 My grant has run out, but I might get another. Can you take leave without pay? Or work part time?

🔹 I can’t afford to pay for your insurance and retirement. Just don’t sign up for them! You won’t need them!

🔹 Congratulations! We are promoting you to Research Assistant Professor!

🔹 I am assigning you two Post-doctoral Researchers to supervise

🔹 I hate doing H-1B paperwork. We’ll do a three-year petition; if the grant money runs out, you can get yourself home

🔹 We need you to work in Florida for a few months

🔹 We need you to go to the Jackson UTIA campus once a month

🔹 Here is your job offer. Can you start working in three weeks?
Short-term Visitors

- If coming to the U.S. with B-1 visa or Via Waiver, no honorarium allowed if visit is > 9 days (or if frequent visitor in U.S.)

- I hear that Australians don’t need visas for short visits. Great! Then come to UT for two weeks and we’ll pay you $5000 honorarium.

- 30% tax withheld from honorarium

- We’ll pay you $1000 for a lecture. Income tax is your own responsibility

- Beware of visitor’s current immigration status if already in the US.

- I hear you are visiting Auburn right now. Great! Can you come up to UT and give a lecture? We’ll pay you $2000 plus expenses.
Landmines for Everyone!

Watch Out for:

- “Volunteering”, especially if Visitor has no work permission
- Remember I-9 requirements! Don’t allow employment until person has authorization (Work now/Get paid later is NOT allowed!)
- Export Control Issues

= DO NOT SAY THIS!
Suspect You’re Near a Landmine?

- Contact a CIE Advisor and we’ll help keep us all safe!
Help Us Out at CIE by:

- Allowing plenty of time to process requests and navigate all the U.S. regulations
- Have all new international employees and visitors contact us for a check-in meeting (and orientation?)
  [Students are all contacted by CIE with check-in instructions. Short-term Visitors don’t need to check-in unless they have J-1 status]
- Send Departure Notification to CIE for all non-student, international persons (required for J-1 Scholars & H-1B)
International SOS and the International Travel Registration

Managed by the Center for International Education (CIE)
Who is International SOS?

World's leading provider of medical assistance, international healthcare, security services and customer care.

- Worldwide network of 27 assistance centers, 35 clinics and a fleet of air ambulances
- Over 8,000 employees, 33% are medical professionals, operating in more than 75 countries
- Established global network of over 75,000 credentialed medical, legal and security providers

“From the beginning, our company was founded on the principle of putting the member first. Our teams work closely together so the customer is at the heart of every decision.”

- Nick Peters, CEO, Americas Region, International SOS
Trusted by Leading Institutions

The UNIVERSITY of TENNESSEE

KNOXVILLE

University of New Hampshire

Vanderbilt University

Miami University

Emory University

Duke University

The University of Vermont

University of Colorado

The University of Texas System

Tulane University

University of Delaware

Wake Forest University

The Sos International

State University of New Jersey

Rutgers

Worldwide reach Human touch
Membership Provides

Reassurance
- One call will immediately start resolution to your situation – whether an emergency or routine advice

Quality Medical Care
- Confidential medical advice from experienced, Western-trained doctors
- Providers are credentialed by our medical staff to ensure quality treatment

Peace of Mind
- An experienced, culturally knowledgeable partner who operates in over 70 countries is there to help you

Convenient Access
- 24/7 coverage, 365 days per year offering expert advice in 70 languages
- Comprehensive, up-to-date members-only website to keep you informed
Accessing Scholastic Traveler Portal

www.internationalsos.com

Members Login

Enter member 11BCAS080063
One-click call for assistance from nearest alarm center

Link to country search

Link to latest alerts for your current country

Links to medical and travel security information for your selected country

Membership number

Number of current alerts
The international travel registration is NOT through International SOS. Registration is through the Center for International Education website. cie.utk.edu
Why register with UT

- International SOS is an assistance program, some services are fee based.
- UT must have the registration with your specific information to know who you are and where you are on university business to authorize assistance.
- The registration is required for Travel Authorizations to be approved in IRIS
IRIS and the International Travel Registration

- The Center for International Education (CIE) is the last step in the IRIS Travel Authorization (TA) process
  - The IRIS TA triggers CIE to look for the international travel registration on CIE’s website.
  - If there is no international travel registration, Lisa will contact the traveler.
Effective Dates

- January 2014 for Faculty/Staff: Vet Med, Ag Research and Ag Extension
- October 2013 for Faculty/Staff Knoxville and UTSI campuses
- Since April 2010, students have been required to complete the international travel registration.
Who completes International Travel?

- All Knoxville, UT Space Institute, Vet Med, Ag Research, and Ag Extension campus faculty, staff, and students
  - Traveling on University funds
  - Traveling on University Business without University funds
  - Students traveling abroad and receiving academic credit
  - Students traveling abroad on non-credit programs sponsored by academic programs/departments
The registration - cie.utk.edu
Travel Warning Countries

- US State Department - travel.state.gov
Questions?

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